


<p>Coal India Limited कोल इण्डिया लिमिटेड Coal Bhavan, Premises- 04 MAR, Plot No.-AF-III, Action Area- 1A, New Town, Rajarhat, Kolkata - 700156, CIN/कॉ.प.सं.: L23109WB1973GOI028844 Website वेबसाइट : www.coalindia.in</p>	 (A Maharatna Company)	<p>Vigilance Division सतर्कता विभाग कोल भवन , एक्शन एरिया -1 ए, न्यू टाउन राजारहाट , कोलकाता -700156, Phone फोन-(033) 2324 4134/4152 Fax फैक्स- (033) 2324 4055 email ई-मेल- cvo.cil@coalindia.in</p>
---	---	---

Ref. No. संदर्भ संख्या : CIL/VIG/Inq._Auth./10/2020/ 4118

Date दिनांक : 28.09.2020

सेवा में,
HoD, Systems
CIL HQ, Coal India Ltd.
Kolkata - 700156

Dear Sir,

Sub : Publication on CIL website – Invitation of application for empanelment of
Inquiry Authority

You are requested to upload a Notice inviting applications from the eligible and willing candidates fulfilling the following listed criteria (terms and conditions) for empanelment of Inquiry Authority in CIL and it's Subsidiaries for Departmental Inquiry proceedings in Vigilance cases:-

1. Eligibility:- Retired Government/PSU's Executives (retired as) not below the rank of E8/General Manager of CPSU pay scale or equivalent .
2. Validity of the Empanelment:- 3 (three) years
3. Age of the Inquiry Authority:- Below 70 (seventy) years of age as on the 1st April of the year of his/her empanelment. The willing candidate should be of sound health, both of physically and mentally as well.
4. The Inquiry Authority should not be an accused officer in any pending inquiry nor has suffered of any penalty out of a Departmental or of a Criminal Enquiry Proceedings during his/her service tenure.
5. The Inquiry Authority will be paid honorarium as per the Inquiring Authority shall be paid honorarium as per the existing Circular no. CIL/C-5A (PC)/CDA/400 dated 27.08.2013 and as amended from time to time.
6. All the terms and conditions mentioned in the Circular no. CIL/C-5A (PC)/CDA/400 dated 27.08.2013 and any amendment/changes made therein from time to time shall be applicable on the Inquiring Authority.
7. Apart from honorarium, the Inquiring Authority shall be entitled for the following facilities:
 - a) For outstation officers, suitable accommodation in company's guest house or hotel near the place of work will be provided. TA for journey from place of residence to place of duty shall be given at par with equivalent Rank officials of Coal India. Company will provide local transport at place of Company HQ or alternatively, compensate charges for the same on actual basis.

Contd. P/2--

- b) For officers having residence in same location of company HQ, vehicle will be provided for movement from residence to office and back in connection with inquiry.
- c) Suitable office space and secretarial assistance for conducting inquiry will be provided.
8. The appointment of an IA may be terminated at any time by the Disciplinary Authority in a case without serving any notice and without assigning any reason.
9. The Designated IA must avoid conflict of interest related to the case. If there is any conflict of interest in any case or even an iota of doubt regarding the same, it should be brought to the notice of Disciplinary Authority.
10. Experience:- Past experience of conducting Departmental Inquiry as an Enquiry Officer and/or working as a Presenting Officer/Defence Assistant in Departmental Enquiry proceedings is desirable.
11. Other terms and conditions are as applicable in CIL Vigilance Memo No. CIL/VIG/2015/41013/01(PF)/324 dated 16.05.2016.
12. Appointing Authority : DA i.e. Chairman at CIL hq. and for the subsidiaries, DA will be the respective CMDs of the companies.

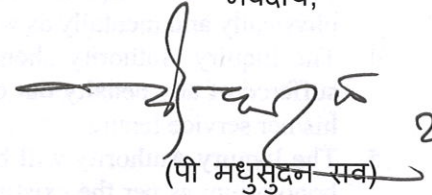
A format of Application is also enclosed herewith to be filled in by the willing candidates and the same may be sent via e-mail/ Speed Post within 31st October 2020 to,

General Manager (Vigilance)
Vigilance Division, Coal India Ltd.
Coal Bhawan, Premises 04 MAR, Plot No. AF-III, Action Area – 1A
Newtown, Rajarhat, Kolkata – 700 156

E-mail id. gmvigilance.cil@coalindia.in

Encl. As above

भवदीय,



(पी मधुसुदन सब)

28/09/2020

महाप्रबंधक/सतर्कता

Format for Application

Subject : Empanelment as an Inquiry Authority

Sl. No.	Topics	Description/Details
1	Name	
2	Date of Birth	
3	Date of Retirement	
4	Educational Qualification	
5	Grade/Designation at the time of retirement	
6	Name of the organization served last	
7	Brief Experience	
8	Areas of expertise	
9	Preference of subsidiaries proposed to be served for (maximum 3 nos.)	1. 2. 3.
10	Postal address for communication	
11	Mobile Nos. & e-mail id (compulsory)	

I hereby declare that my health will not a constraint for travelling to the place of Inquiry and conduct the same in an impartial manner.

I further declare that I had never been an Accused Officer in any completed or pending inquiry.

Date:

Signature